



WVHIN Executive Committee Minutes  
May 3, June 25 and August 13, 2007

Members: Dr. Julian Bailes, Chair; Fred Earley, Vice-Chair; Sonia Chambers, Secretary-Treasurer; Dr. Michael Fidler; Joe Letnaunchyn

The focus of the Executive Committee since the last board meeting has been around the selection of its Executive Director, consideration of federal solicitations, appropriate delegation of its authority around efficient management practices, and board meeting support.

Over the past several months, the Executive Committee continued the selection process for the Executive Director, received additional resumes and members conducted additional interviews. After receiving the additional resumes and conducting additional the interviews, the Executive Committee decided to recommend that the WVHIN board appoint Sallie Hunt to serve as its Executive Director via contract, with negotiations to be conducted by Sonia Chambers on behalf of the WVHIN.

The WVHIN was invited to participate in two federal proposals – CDC and NHIN2. After much consideration, the Executive Committee decided to support the WVHIN's participation in the CDC proposal as a subcontractor and in the NHIN2 proposal as the prime contractor. The Executive Committee directed that information regarding these proposals be made available to the board at the meeting on August 17, and recommended approval as to WVHIN's involvement and participation, should the federal government decide to award these contracts.

The Executive Committee also directed that a policy be developed to enable the board to appropriately delegate its powers under law to its Executive Director, thereby promoting efficient and effective management of the WVHIN. The Executive Committee approved the delegated authority policy, WVHIN – 2007.01, and recommends that this policy be adopted at the August 17 board meeting.

Julian Bailes, MD, Chair /s/  
August 13, 2007